

CORE 2025 Policies & Key Information

REGISTRATION

What is the REGISTRATION cancellation policy?

Cancellation Policy

We understand that plans can change, and we appreciate your consideration in informing us as early as possible. As this event has a limited number of spots available, timely notice of cancellation allows us to offer your place to another guest.

Cancellation Deadline: Please notify us of any cancellations by **August 7, 2025**, so we can finalize guest numbers and reallocate your invitation if needed.

Thank you for your understanding and cooperation.

HOTEL Cancellations

- **No-Show Policy:** If you fail to check in on your scheduled arrival date without prior notice, you may be charged by the hotel for the full length of stay. Halloran is not responsible for any no-show hotel cancellations.
- **Hotel Refunds:** Refunds will be processed by the hotel. Halloran Consulting Group is not responsible for hotel refunds.

Who do I contact to change my hotel reservation?

- To modify or cancel your reservation, please contact us directly at Erica Pesci, epesci@hallorancg.com
- We recommend reviewing your plans and making cancellations as early as possible to avoid fees.
- For extenuating circumstances, please contact us, and we will do our best to accommodate, however once fees and other charges have been paid, cancellations outside our deadline may not be accommodated.

CONFERENCE REGISTRATION FEE CANCELLATION POLICY

What is the deadline for cancelling my conference registration?

Deadline for Cancellation: Cancellations must be submitted by **August 7, 2025**.

Please notify us of any cancellations by **August 7, 2025**, so we can finalize guest numbers and reallocate your invitation if needed.

How do I cancel my conference registration?

- How to Cancel: To cancel your registration, please email Erica Pesci, epesci@hallorancg.com

What is your attendee replacement policy?

Replacement Policy

- If you are unable to attend, you may transfer your registration to another person:
- Replacements must be submitted in writing to Erica Pesci, epesci@hallorancg.com no later than September 22, 2025.
- Please include the full name, email address, and contact information about the replacement attendee.
- Replacement requests are subject to approval and must meet any registration requirements.

By registering for this event, you agree to these terms and conditions.

What are the hotel room rates or fees?

Room rates are subject to tax, which is currently 12.695% and any fees set forth below.

How do I book the hotel?

We will provide a booking link and code upon execution of this Contract for guests to use when completing their reservations to be included as part of the Group's room block. The Hotel reserves the right to change the web address. If booking by phone, guests must call the Hotel directly at 1-619-819-9500.

What can I expect when booking?

When booking the hotel guests need to request bed type (i.e. King, Two Queens, or Suites), check-in and check-out dates. Please note our agreement with the hotel is for a standard room. Upgrades will cost additional, and you should plan accordingly.

Can I substitute a name for my room reservation?

Name substitutions will be permitted up to seven (7) days prior to arrival. Name substitutions to a confirmed reservation within seven (7) days of arrival must have the same arrival and departure dates. Name substitutions within 7 days that do not have the same arrival and departure dates will be deemed cancelled and the new reservation will be based on availability at the Hotel's best available rate.

What is the check-in or check-out policy at the hotel?

CHECK-IN | CHECK-OUT Guest accommodation will be available at 4:00 PM on arrival day and reserved until 11:00 AM on departure day. We will do our best to accommodate requests for late checkouts. Requests should be made to the front desk on the departure day and are based on availability.

Are there fees for late check outs?

We charge additional fees for late checkouts as follows: 1:00 PM at \$30.00 plus tax, 2:00 PM at \$60.00 plus tax, 3:00 PM at \$100.00 plus tax. Any requests for departures after 3:00 PM will be accommodated on a space available basis at the Best Available Rate.

What are the early departure fees?

EARLY DEPARTURE FEES If a guest who has requested a room within the Group's Room Block checks out prior to the guest's reserved check-out date, the Hotel will add an Early Departure Fee to that guest's individual account (currently, one night's room and tax). Guests wishing to avoid an Early Departure Fee should advise the Hotel, at or before check-in, of any change in the reserved length of stay. You will be responsible for Early Departure fees

How are guest room charges going to be handled?

It is our understanding that guests will pay for their own account upon departure. When reservations are made, the Hotel will require a deposit equal to the room rate and tax for the first night for each reservation. An individual's deposit is refundable to that individual if the Hotel receives notice of an individual's cancellation at least seventy-two (72) hours prior to scheduled arrival, though this shall have no bearing upon the Group's total liability pursuant to either the attrition or cancellation clauses herein.

What do I need to provide at check-in?

Upon check-in, each guest will be required to present a valid credit card, on which an amount of sufficient pre-authorization will be obtained to cover the room and tax charges for the length of the guest's stay, plus the anticipated use of the Hotel's ancillary services. Should any guest not settle his or her account in full upon departure, the Group will be responsible for those charges.

What is the overnight parking policy?

Overnight valet parking for guests is currently \$65.00 per night with in and out privileges. Day rate is \$25.00 for the first hour, then \$10.00 for every hour thereafter with a maximum charge of \$65.00 with no in and out privileges. Rates are subject to change without prior notice. There is no onsite self-parking, bus, trailer, or oversized vehicle parking.

Are there any guest amenity fees?

Guest Amenity Fee of \$17.50 plus tax per room per night to include: Upgraded Wi-Fi throughout the hotel's guest rooms and public spaces for up to 5 devices (normally \$14.99/night), Access to state-of-the-art fitness center, Access to rooftop pool and lounge, Two (2) complimentary water bottles, Unlimited Local and Domestic Long-Distance Calls, Printing and copying services (up to 50 pages), Public Bike Usage based on availability

What is the room rate and tax?

Guest rooms: \$289.00 + 12.695% Occupancy tax = \$325.69

What am I agreeing to when I register for Halloran's CORE 2025 Program?

By signing you agree to Halloran Consulting Group's Registration Policy and will respect all deadlines associated with this agreement.

What is the photography policy?

All photographs taken on the Hotel's premises shall be considered the property of the Hotel. The Hotel reserves the right to use, reproduce, display, distribute, and publish such photographs for marketing, promotional, and commercial purposes, without any further approval or compensation required from guest.

If I take on-site photos, can I sell them?

Personal, non-commercial photography by Hotel guests for personal use is permitted within reasonable limits and subject to the Hotel's policies and guidelines. However, any photography intended for commercial purposes, including but not limited to advertising, promotion, or resale, requires explicit written consent from the Hotel.

Is there any indemnification I need to be aware of?

Guests agrees to indemnify and hold harmless Halloran, the Hotel, and their respective affiliates, officers, directors, employees, and agents from and against any claims, damages, losses, liabilities, costs, and expenses arising out of or related to any unauthorized photography conducted on the Hotel's premises by Sponsor or any third-party associated with Sponsor. In the event of a breach of this clause, the Hotel reserves the right to take appropriate legal action to enforce its rights, including but not limited to seeking injunctive relief, damages, legal costs, and/or any other remedies available under applicable California state or federal law.

What is the on-site alcohol policy?

No alcohol service shall be provided to guests who are not of legal drinking age. Sponsor hereby agrees to indemnify, defend and hold Halloran and the Hotel harmless from any claims, liability, and/or injury arising out of or in connection with any food and beverage brought to the event whether with or without the consent of the Hotel. Notwithstanding the foregoing, under no circumstances whatsoever shall Sponsor be permitted to bring alcoholic beverages of any kind onto the Hotel premises.

What is the hotel smoking policy?

Smoking: The Hotel is a one hundred percent (100%) non-smoking/vaping establishment – this includes guest rooms, event spaces and terraces. A \$375.00 daily smoking/vaping fee will be applied to any guestroom rooms, event space or terrace with evidence of smoking/vaping.

Who do I contact for a copy of all questions and answers associated with this registration?

Email, Erica Pesci, epesci@hallorancg.com